

# Charles W. Eisemann Center for Performing Arts & Corporate Presentations 2025/2026 Rate Card

**Facility Use\*:**

**Hill Performance Hall**

	<u>Commercial</u>	<u>Non-Profit</u>
Monday-Thursday (performance day)	\$3,975 <i>daily rate</i>	\$2,250 <i>daily rate</i>
Friday-Sunday (performance day)	\$3,975 <i>daily rate</i>	\$2,475 <i>daily rate</i>
Monday-Thursday (production only)	\$2,000 <i>daily rate</i>	\$1,125 <i>daily rate</i>
Friday-Sunday (production only)	\$3,975 <i>daily rate</i>	\$2,475 <i>daily rate</i>
Use between 12 a.m. and 8 a.m.	\$375 <i>per hour</i>	\$375 <i>per hour</i>

**Bank of America Theatre**

Monday-Thursday (performance day)	\$800 <i>daily rate</i>	\$525 <i>daily rate</i>
Friday-Sunday (performance day)	\$800 <i>daily rate</i>	\$578 <i>daily rate</i>
Monday-Thursday (production only)	\$525 <i>daily rate</i>	\$350 <i>daily rate</i>
Friday-Sunday (production only)	\$800 <i>daily rate</i>	\$578 <i>daily rate</i>
Use between 12 a.m. and 8 a.m.	\$75 <i>per hour</i>	\$75 <i>per hour</i>

**Bank of America Hall**

Monday-Thursday (standalone event)	\$750 <i>daily rate</i>	\$475 <i>daily rate</i>
Friday-Sunday (standalone event)	\$750 <i>daily rate</i>	\$475 <i>daily rate</i>
Monday-Thursday (add-on use/event)	\$450 <i>daily rate</i>	\$285 <i>daily rate</i>
Friday-Sunday (add-on use/event)	\$450 <i>daily rate</i>	\$285 <i>daily rate</i>
Use between 12 a.m. and 8 a.m.	\$75 <i>per hour</i>	\$75 <i>per hour</i>

Package price - up to 100 attendees	\$2,800 <i>up to 6 hours</i>	\$2,525 <i>up to 6 hours</i>
Package price - up to 150 attendees	\$3,050 <i>up to 6 hours</i>	\$2,775 <i>up to 6 hours</i>
Package price - up to 200 attendees	\$3,300 <i>up to 6 hours</i>	\$3,025 <i>up to 6 hours</i>

*package includes: tables w/black or white linen, chairs, one microphone, one projector/screen (built in), one lectern, insurance, room fee, parking, one AV tech, House Mgr, security, custodial, Mgr on Duty and fees.*

Add On Pkg to Rental of Upstairs Venue:	\$2,225 <i>up to 6 hours, 200 ppl</i>	\$2,025 <i>up to 6 hours, 200 ppl</i>	<i>does not include insurance or parking</i>
Add On add'l fee:	\$7 <i>per person over 200</i>	\$6 <i>per person over 200</i>	
Additional Hours after 6 hours	\$185 <i>per hour after 6 hrs</i>	\$185 <i>per hour after 6 hrs</i>	
Use between 12 a.m. and 8 a.m.	\$75 <i>per hour</i>	\$75 <i>per hour</i>	

**Labor\*\*:**

	<u>Regular</u>	<u>Overtime</u>
House Technician	\$40.00 /hour	\$60.00 /hour
<b>Contracted Stage Labor (Show Masters Production Logistics)</b>		
Deck Electrician	\$40.06 /hour	\$60.09 /hour
Deck Hand		
Dresser		
Fly Loader		
Runner w/Vehicle		
Truck Loaders		
Video Hand		
Master Electrician	\$42.95 /hour	\$64.43 /hour
A2/Sound		
Fly Operator		
Spot Op		
Wardrobe Supervisor		
Crew Chief	\$44.39 /hour	\$66.59 /hour
Audio Board Op/Engineer	\$46.57 /hour	\$69.86 /hour
Light Board Op		
Video Operator		
Rigger	\$50.18 /hour	\$75.27 /hour
House Manager/Asst House Mgr	\$35.00 /hour	\$52.50 /hour
Security Shift Lead	\$25.25 /hour	\$37.88 /hour
Backstage Security	\$22.75 /hour	\$34.13 /hour
Event Security	\$22.75 /hour	\$34.13 /hour
Off-Duty Police (traffic/event)	\$63.00 /hour	\$94.50 /hour
Custodial	\$150.00 /performance (BoAT)	\$300.00 /performance (Hill)
Custodial (non-perf day)	\$75.00 /day (BoAT)	\$150.00 /day (Hill)
Custodial - Bank of America Hall	\$75.00 /performance	\$50.00 /production day
Ushers (if contracted, cost is per usher)	\$22.50 /hour	\$33.75 /hour
Manager on Duty (MOD)	\$200.00 /performance	\$200.00 /performance

**Audio/Lighting Equipment\*:**

	<u>Commercial</u>	<u>Non-Profit</u>
Monitors, Console & Amp package	\$800.00 /each, per day	\$600.00 /each, per day
Monitors, Side Fills w/Sub	\$200.00 /each, per day	\$150.00 /each, per day
Portable Sound System	\$125.00 /event	\$75.00 /event
Wireless Microphone, Handheld	\$50.00 /each, per perf	\$40.00 /each, per perf
Wireless Microphone, Lavalier	\$75.00 /each, per perf	\$60.00 /each, per perf
House Sound - Monitors	\$20.00 /each, per perf	\$15.00 /each, per perf
Follow Spot	\$75.00 /each, per perf	\$50.00 /each, per perf
Hazer	\$40.00 /each, per perf	\$30.00 /each, per perf
Low Flow Fog Effect	\$80.00 /each, per perf	\$60.00 /each, per perf

**Stage Equipment\*:**

Piano - 9' concert grand, Steinway	\$200.00 /perf	\$150.00 /perf
Piano - 6' baby grand, Yamaha	\$150.00 /perf	\$100.00 /perf
Piano Light	\$5.00 /each	\$5.00 /each
Orchestra Shell -- HPH	\$500.00 /event	\$450.00 /event
Orchestra Shell -- BoAT	\$200.00 /event	\$150.00 /event
Orchestra Chairs (on stage in performance)	\$0.00 /each per day	\$0.00 /each per day
Conductors Podium	\$0.00 /event	\$0.00 /event
Music Stands	\$0.00 /each per day	\$0.00 /each per day

*plus in/out labor (\$1,025)  
plus in/out labor (\$300)*

Music Stand Lights	\$2.00 /each per day	\$1.00 /each per day	
Drum Shield	\$75.00 /event	\$75.00 /event	
Misc. Orchestra Risers / Stage Platforms	\$15.00 /each per perf	\$10.00 /each per perf	
6' Choral Risers	\$15.00 /each per perf	\$10.00 /each per perf	
Marley Dance Floor -- HPH	\$400.00 /event	\$300.00 /event	plus in/out labor (\$750)
Marley Dance Floor -- BoAT	\$350.00 /event	\$250.00 /event	plus in/out labor (\$625)
Orchestra Pit Seating Set-Up -- HPH	\$150.00 /event	\$100.00 /event	
Stage Extension -- BoAT	\$400.00 /event per week	\$300.00 /event per week	plus in/out labor (\$995)

**Broadcast/Video/Communications Equipment\*:**

Flat Screen Monitor, 40"	\$75.00 /each per day	\$60.00 /each per day
Flat Screen Monitor, 55"	\$90.00 /each per day	\$75.00 /each per day
Flat Screen Monitor, 60"	\$90.00 /each per day	\$75.00 /each per day
Video Projector, Panasonic, 16,000 Lumens	\$750.00 /each per day	\$600.00 /each per day
Video Projection Side Screens (HPH)	\$750.00 /per day	\$600.00 /per day
Video Projection Side Screen (BoAT)	\$325.00 /per day	\$200.00 /per day
Video Projector, Optoma, 5000 Lumens	\$400.00 /each per day	\$320.00 /each per day
Video Screen, Front Proj, Floor/Table 9' x 12'	\$100.00 /event	\$100.00 /event
Video Screen, TrussFold®, 9' x 16'	\$150.00 /event	\$150.00 /event
Video Screen, Front Proj, Tripod Base, 7' x 7'	\$100.00 /event	\$100.00 /event
Video Projector/Screen -- BoAH (built-in)	\$150.00 /per day	\$150.00 /per day
Wired Internet Connection	\$100.00 /day	\$100.00 /day

**Wardrobe\*:**

Wardrobe Supply Package	\$50.00 /day	\$50.00 /day	iron, ironing board, steamer, was
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**Furniture and Linen\*:**

Chairs, Banquet	\$1.00 /each per day	\$1.00 /each per day
Tables (e.g., 6' & 8' rect.; 60" & 72" rnds)	\$5.00 /each per day	\$5.00 /each per day
Linens, Black	\$10.00 /each per day	\$10.00 /each per day
Linens, White	\$10.00 /each per day	\$10.00 /each per day
Table Skirts	\$15.00 /each per day	\$15.00 /each per day
Stanchions	\$20.00 /each per day	\$20.00 /each per day
Easels	\$0.00 /each per day	\$0.00 /each per day
Lectern	\$0.00 /each per day	\$0.00 /each per day

**Services & Fees:**

Consummables	\$100.00 /event	\$100.00 /event	tape, batteries, lamps, etc.
Piano Tuning	\$225.00 /tune	\$225.00 /tune	pianos are tuned to A440
Stagehand Meal (if 1-hr meal break not given)	\$20.00 /meal per stagehand	\$20.00 /meal per stagehand	plus appl meal penalty charge
Novelty Sales Commission -- Client Group	15% /gross sales	10% /gross sales	
Novelty Sales Commission -- Third Party	15% /gross sales	15% /gross sales	including guest artist
Broadcast Rights	\$750.00 /performance	\$750.00 /performance	permission needed
Archival (Audio/Video) Recording Rights	\$200.00 /performance	\$100.00 /performance	permission needed
Program Insertions -- HPH	\$50.00 /performance	\$50.00 /performance	
Program Insertions -- BoAT	\$25.00 /performance	\$25.00 /performance	
Eisemann Center Email Blast - 100k HH	\$1,000.00 /dedicated email	\$1,000.00 /dedicated email	
Eisemann Center Email Blast - 100k HH	\$250.00 /shared email	\$250.00 /shared email	
Parking Buy-Out - self-park	\$5.00 /car	\$5.00 /car	
Parking Buy-Out - valet-park	\$10.00 /car	\$10.00 /car	

**Facility Maintenance Fees (FMF):**

Tickets Purchased by Patrons	\$3.00 /ticket	\$3.00 /ticket	paid by ticket-buyer
Complimentary Tickets - Hill Hall	\$0.00 /ticket up to 50 tickets	\$1.00 /ticket for 51+ tickets	paid by client
Complimentary Tickets - BoA Theatre	\$0.00 /ticket up to 30 tickets	\$1.00 /ticket for 31+ tickets	paid by client
Consignment Tickets	\$1.00 /ticket	\$1.00 /ticket	paid by client
Non-perf days or non-ticketed events	10% /day of room fee	10% /day of room fee	

**Ticket Office Services:**

Event Set-Up Fee (gen admin, reserved)	\$125.00 /General Admission event	\$200.00 /Reserved Seating event	
Free events ticketing - all tickets printed	\$300.00 /show (BoAT)	\$482.40 /show (HPH)	
Free events ticketing - tickets reserved online	\$50.00 /show (BoAT)	\$75.00 /show (HPH)	
Ticket Office Window - Extended Hours	\$100.00 /hour	\$100.00 /hour	
Administrative Fee	\$44.00 /hour for consultation	\$44.00 /hour for consultation	complex set-ups
Complimentary Tickets Issued - Hill Hall	\$0.30 /ticket up to 50 tickets	\$1.00 /ticket for 51+ tickets	
Complimentary Tickets Issued - BoA Theatre	\$0.30 /ticket up to 30 tickets	\$1.00 /ticket for 31+ tickets	
Consignment Tickets Printing Fee	\$0.50-\$3.00 /ticket	\$0.50-\$3.00 /ticket	paid by client
Credit Card Service Fee	5% all credit card transactions	5% all credit card transactions	

\* Weekly facility and equipment use rates available, based on a minimum 5 consecutive day schedule.

\*\* Labor is a 5 hr minimum per call, and one hour meal break must be given every five hours. Overtime is charged after eight hours of work time; double time is charged for all calls between 12 a.m. and 8 a.m.

**Please Note:** LIABILITY INSURANCE: The user is required under the terms of this agreement to provide a certificate of insurance covering the terms of this agreement, including single-limit public liability insurance at a minimum amount of one million dollars (\$1,000,000) covering bodily injury, death, and property damage, injury. The insurance certificate must name both the Eisemann Center for Performing Arts and The City of Richardson, Texas as additional insured and listed as primary. TULIP insurance policy may be available.

>> Eisemann Center facility, labor & equipment rates are subject to change and availability. <<

**Catering:** All food and non-alcoholic beverage products and services, including backstage catering, must be provided by an approved caterer per Eisemann Center's Preferred Caterer List. Event attendees shall not be permitted to enter the venue with any food or beverage items. Permittee shall not advertise or otherwise invite participants to bring food and beverage items to an event. Failure to adhere to this policy may result in event cancellation and/or additional fees.

**Alcohol:** the sale and distribution of alcohol on the premises is managed exclusively by a designated alcohol manager; no alcohol beverages of any kind, for any purpose, whether donated, gifted or otherwise procured, may be brought into the facility. ALL alcohol must be procured from the designated alcohol manager. This includes but is not limited to backstage alcohol for artists, private receptions and/or any personal consumption. There are no exceptions.