

Charles W.
EISEMANN  **CENTER**
For Performing Arts and Corporate Presentations

2351 Performance Dr.
Richardson, TX 75082

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General Information
and
Technical Information

Bank of America Theatre

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GENERAL INFORMATION

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Personnel

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Bank of America Theatre Seating Capacity

Floor (Rows AA-F)	140
Lower Terrace (Rows G-L)	108
Upper Terrace (Rows M-S)	127
TOTAL FLOOR and TERRACE	375
Loft (Rows T-U)	20
MAXIMUM CAPACITY	395

Note: Consult with Eisemann Center Events Manager and Operations Manager for labor and cost estimate to install pit extension for alternate configurations.

HISTORY

The Charles W. Eisemann Center for Performing Arts and Corporate Presentations, which opened in September 2002, is located within Richardson's Galatyn Park Urban Center. The city-owned venue features three spaces: a 1563-seat performance hall, a 368-seat adaptable theater and a 3150-square-foot meeting and banquet hall. Conveniently located in the Galatyn Park Urban Center of Richardson's Telecom Corridor area, the Charles W. Eisemann Center for Performing Arts and Corporate Presentations is an important component of the cultural and corporate landscapes of the Metroplex while serving the entire North Texas region. A City of Richardson facility, the Eisemann Center is here to serve the entertainment and special events of both the cultural and business client.

DIRECTIONS AND EMERGENCY NUMBERS

Southbound on U.S. 75 Expressway, take the Campbell Rd./Galatyn Parkway exit. (#26)
Turn left onto overpass that becomes Galatyn Parkway, then left on Performance Dr.

Northbound on U.S. 75 Expressway, take the Renner Rd./Galatyn Parkway exit. (#27A)
Turn right onto Galatyn Parkway, then left on Performance Dr.

Dallas Area Rapid Transit (DART) light-rail service on Red Line, Galatyn Park Station.

*See Attachments for Map

Emergency Numbers Within the Eisemann Center - Dial 911 or 9+911 for ALL Emergency Services.

City of Richardson Police Department
Main Police Station
140 N. Greenville Ave.
Richardson, TX 75081
972.744.4800

City of Richardson Fire Department
Central Fire Station
136 N. Greenville Ave.
Richardson, TX 75081
972.744.5700
Fire Marshal : 972.744.5750

Richardson Methodist Regional Medical Center
401 W. Campbell Rd.
Richardson, TX 75080
972.498.4000
Admissions: 972.498.4888
Emergency Department: 972.498.7777

MANAGEMENT

Production Room

There is no dedicated Production room. Consult with Eisemann Center staff prior to arrival to determine best location for production room needs. * Note: All ancillary rooms are assigned on client move in. Please check with the Eisemann Center to confirm room assignments.

Green Room

Price Green Room is normally assigned to the Bank of America Theatre. Access is by means of backstage hallway. *Note: All ancillary rooms are assigned on client move in. Please check with the Eisemann Center to confirm room assignments.

Dressing Rooms

Dressing rooms are assigned upon client move in. Commonly, dressing rooms E and F are assigned to the Bank of America Theatre. Dressing rooms are heated and cooled and equipped with lighted mirrors, electrical outlets at each station, chairs, shower, restroom, lockers and audio/video monitors. Dressing rooms E and F are located on level G (which is one floor up from stage floor) and accessed from the backstage elevator or backstage staircase.

Stage Manager's Console

Stage Right. Video monitor, One-way paging System, Production Intercom (Clear-com©)

Rehearsal Rooms

No rehearsal rooms. * Note: All ancillary rooms are assigned on client move in. Please check with the Eisemann Center to confirm room assignments.

Stage Crew

The Eisemann Center has a contract with ShowMasters Production and Logistics to provide stage labor. House Technician is on duty any time client is on the premises. House Technician oversees all activities relating to client and crew. House Technician is point of contact and authority for all issues involving stagehands, backstage areas, and use of Eisemann Center equipment. Any other labor will coordinate their services with our contractor.

Handicapped Access

All rooms are ADA accessible. Direct access to the audience chamber from the stage.

Ticket Office

The ticket office is open Monday through Saturday, 10:00AM - 6:00PM and one (1) hour before ticketed performances. Access to the ticket office is through the main entrance on Performance Court. The entrance is on the south side of the building and faces the adjacent apartment building.

Policies

House opens thirty (30) minutes prior to curtain. All alcohol must be provided by concessionaire. This building is a smoke free environment with designated outdoor smoking area (Backstage Entrance). City ordinance stipulates no smoking within 25 feet from any door or entry to the building. Please request a Policies and Procedures packet for further building information.

Please note: The Eisemann Center has emergency/safety lighting throughout the venue. This lighting is not turned off under any circumstances, no matter how dark a client wants the venue. Our primary concern is for the safety of all persons in the building.

LOAD-IN AREA

Loading is available in either of the Eisemann Center's docks.

The Loading Docks are located on the Northeast side of the building off of Performance Dr., just South of the Public Parking Garage.

The West side of Performance Dr. is designated as a temporary loading zone area. A temporary permit may be obtained from the House Technician on duty. This space is to be used for loading/unloading ONLY! Parking is available in the Public Parking Garage. Parking tickets for crew and performers may be validated by the House Technician or the Event Services Manager may provide parking vouchers. Rates for parking are posted at the entrance to the garage. Lost parking tickets or tickets without validation will be charged full rate.

All large tractor/trailer trucks will extend past the loading doors and may partially block part of the driveway. If approval has been granted for extended parking, drivers are required to remove the tractor from the trailer and park on the street.

North dock is sloped to truck height. (5 degree slope, 9% grade)

Built in dock leveler (48" height)

Clearance from dock edge to back wall is only 12', therefore, some trusses and other scenery may not be able to unload while in this dock.

100w Sodium/Mercury adjustable truck light is available.

North dock can accommodate trailers up to 53'

South dock is ramped to floor level.

Approximate height above street level is 18" via ramped concrete entry.

100w Sodium/Mercury adjustable truck light is available.

On street trailer parking is available North of the loading docks next to the Public Garage.

All vehicles left in the docks MUST leave keys in vehicle. Overnight parking is subject to approval from the Operations Manager.

Access to Bank of America Theatre is by means of the backstage hallway.

All staff, performers, and crew are to enter the building using the Backstage Entrance located on Performance Drive.

CARPENTRY

Stage Dimensions:

Proscenium:

36' (10.97m) wide x 24' (7.62m) high

Wing Space:

Stage Left: 7'9" (2.36m), Stage Right: 13'2" (4.01m)

Fly Rail located Stage Left, requires 2'6" (.76m) when in operation.

Stage Right Loading Area:

Downstage - 10'5" w x 10'2" l x 11'10" h (3.175m x 3.1m x 3.6m)

Upstage - 10'5" w x 11'1" x 15'10" h (3.175m x 3.35m x 4.83m)

Grid:

60' (18.29m) from deck composed of 1" x 3" metal grating deck.

Pit Seating:

Can be decked over to height of stage

Configurations: FULL, RUNWAY Custom configurations subject to approval.

Stage Height:

2'6" (.61m) above Pit Seating first row.

Stage Floor:

Black, Tempered Masonite

*NOTE: Lagging and screwing MUST be approved upon first technical meeting.

House Goods (Draperies):

Valance Curtain:

One (1) Royal Blue, 100% Fullness at 42' w x 8' h (12.8m x 2.44m)

House Curtain:

One (1) Royal Blue, 100% Fullness, in two (2) traveling sections at 23' w x 25' h (7.01m x 7.62m), no guillotine, 2' (.61m) upstage of plaster line.

Legs:

Four (4) Flat Black - Stage Right pieces at 12' w x 25' h (3.66m x 7.62m) and Stage Left pieces at 6' w x 25' h (1.83m x 7.62m)

Borders:

Three (3), Flat Black at 44' w x 8' h (13.41m x 2.44m)

Full Stage:

MIDSTAGE—Eggplant, 50% Fullness in two (2) travelling sections at 23' w x 25' h (7.01m x 7.62m) each

UPSTAGE—Black, 50% Fullness in two (2) travelling sections at 23' w x 25' h (7.01m x 7.62m) each

Scrim:

One (1) Black Sharkstooth at 44' w x 26' h (13.41m x 7.92m)

Cyclorama:

One (1) White Seamless at 42' w x 26' h (12.8m x 7.92m), Furthest Upstage lineset

Line Set Data:

Line Plot:

27 Line Sets, "J" track, SINGLE and DOUBLE purchase, 3/4" Multiline II, 3 strand composite

*NOTE: Line set schedule available upon request

Battens:

42' (12.8m) in length with 5 lift lines on 10' (3.05m) centers.

Working height - High trim: 60' (18.29m); Low trim: 5' (1.52m)

Arbor Capacity:

SINGLE PURCHASE—1300 lbs (589.67kg)

DOUBLE PURCHASE—750 lbs (340.19kg)

Available Weight:

Total: 19,470 lbs. (8831.40kg): Whole (44lbs or 19.96kg) and Half (22lbs or 9.98kg) bricks.

Loading Gallery:

Stage Left with one (1) FLOOR operating gallery, one (1) OVERHEAD operating gallery and one (1) LOADING gallery accessed by upstage left ladder

Pin Rail:

No actively used pin rail

Support Areas:

Crossover:

Runs from USL to USR upstage of furthest upstage lineset.

Access:

Audience chamber is on same level as edge of stage.

Dressing rooms are accessed by backstage staircase or elevators

Storage:

Limited road case storage available off-stage right.

*NOTE: Consult with Eisemann Center on limitations

A current copy of the House lineset schedule can be requested through the House Tech (Carpentry). Contact phone number and email are on the GENERAL INFORMATION page. It is advised that a new copy be requested prior to planning an event to help ensure a smooth load-in and load-out. If you are a repeat client, please do NOT trust that the lineset schedule has remained the same since your last event. A new copy can be emailed or faxed.

LIGHTING

Power:

1 company switch USR wall: 120/208V; 3 phase, 400A/leg. 4-wire + ground, Posi-lok connector (EO400) or tie in with tails up to 4/0. Tails are not supplied by venue, proper cable gauge shall be used.

Dimmers:

288, ETC Sensor, Module D20E 2.4K

Control Board:

ETC Expression 3 in light booth located at rear of terrace seating.

Houselights:

Unison touch screen onstage right or in booth, can also be run on light board.

Circuits:

288 2.4K circuits, all circuits are 20a stage pin, 3 on-stage fixed electric raceways, drop boxes from grid stage left and stage right.

House Plot:

Contact Lighting Technician to receive current house plot and paperwork.

Front of House Transfer:

Not Available

Front of House Positions:

Catwalk 1, Catwalk 2, Catwalk 3, Catwalk 4

Equipment Inventory:

Front of House Instruments:

- 40—ETC Source 4 19°, 750w, stage pin, color cut size—6 1/4"
- 2—ETC Source 4 26°, 750w, stage pin, color cut size—6 1/4"
- 11—Colortran 6" Fresnels, 750w, stage pin, color cut size—7 1/2"
- 2—Vari*lite 1000TI

Stage Instruments:

- 6—ETC 15°-30° zooms, 750w, stage pin, color cut size - 7 1/2"
- 4—Vari*Lite 1000TS
- 13—ETC Source 4 36°, 750w, stage pin, color cut size—6 1/4"
- 4—ETC Source 4 26°, 750w, stage pin, color cut size—6 1/4"
- 10—ETC Source 4 Par, Wide lens, 750w, stage pin, color cut size—7 1/2"
- 22—Colortran 6" Fresnels, 750w, stage pin, color cut size—7 1/2"
- 6—Colortran 3 cell Far Cyc, 1Kw, stage pin, color cut size—15 1/2" x 14 3/4"
- 8—Colortran 3 cell Ground Row, 1Kw, stage pin, color cut size—13 1/2" x 10 1/2"

Followspots:

- 2—Strong Truss Trouper, in spot booth located at rear of house.

Hardware:

- Additional Gel Frames: (31) - 10", (19) - 6 1/4", (60)—7 1/2", 36 Cyc frames
- (25) - 7 1/2" Barn Doors, (10) Donuts, (15) Floor Mounts, (50) Gobo holders, (2) Irises, (10) - 6 1/4" Top Hats,
- (10) 7 1/2" Top Hats, (25) - WFL S4 Par Lenses, (40) - MFL S4 Par Lenses, (65) - NSP S4 Par Lenses,
- (80) - VNSP S4 Par Lenses

Cable:

- Approx. 4000' in various lengths. (5', 10', 25', 50') SEOOW stage pin.
- 60 two-fers, 10 Male stage pin to Female Edison, 9—Male Edison to Female stage pin

NOTE: House Plot is used due to the number and frequency of events. We do NOT hang, cable, and focus every light for every show. There are specials on all electrics that may be used for an event without a need for restore. Any/all house fixtures altered from house plot hang/focus must be restored at the end of the event. NO EXCEPTIONS! Every client is responsible for returning the facility back to its original condition.

PYROTECHNICS AND SPECIAL EFFECTS

Information:

The use of any pyrotechnics on stage must be permitted by the City of Richardson Fire Marshal. Permit form is available from the Eisemann Center Technical Director or the Fire Marshals' Office. No open flame is allowed on stage. All candles must be in votives or glass hurricanes. The use of candles other than those listed will require the Fire Marshal's approval.

Permission to use fire must be requested two weeks in advance of the event.

Eisemann Tech Staff will be present whenever fire is used.

The number of candles or cigarettes shall not be more than 12.

A stagehand with the proper fire extinguisher shall be in the wings, extinguisher in hand, during the entire time fire is present. They can not have any other duties during that time period. Their attention must remain on the fire.

An appropriate receiver shall be provided for extinguishing the material when it comes off stage.

The client must demonstrate and rehearse the effect before the show to the satisfaction of the Eisemann Staff.

The permission to use the effect can be terminated at any time the Eisemann Staff finds the situation dangerous.

Special Effects:

2—Unique2 hazers in stock. Please consult with Lighting Technician for use.

DMX Controlled (two channels), adjustable output amount and fan speed. Fluid is water based, and specific to the hazer model. EC provides 2 liters of fluid; any additional fluid should be provided by client. For specific part numbers, consult EC Master Electrician.

SOUND

Power:

120/208V, 3 Phase, 200A/Leg, 4 wire + ground Company switch that accepts bare wire up to 2/0 or EO200 Posi-lok cam locks. Switch is located USL on the back wall of the Bank of America Theatre stage.

4—20 amp, 120V Edison quad boxes located on (1) at DSL and one (1) at DSR on proscenium wall, and one (1) USL and one (1) USR on back wall. All Edison quad boxes noted are on same ground as house PA.

Wiring:

The Bank of America Theatre audio lines have global phantom power that is +48volts on each line. Each input has selectable power on/off.

4—Stage Pockets located SR and SL on the Proscenium wall and USL and USR on the back wall of the stage. SR pocket has inputs 1-8. SL pocket has inputs 9-16. USL pocket has inputs 17-25. USR pocket has inputs 26-32. All inputs show up normalised 1:1 in sound booth, but are patchable in patchbays located in sound booth.

All stage pockets have four monitor outputs that can be patched to show any of the eight available aux sends from the FOH. (maximum number of two monitor cabinets per mix)

Each stage pocket contains one XLR terminated (with both Female and Male gender) dry line that can be used to route signals around the stage or to FOH (these 8 lines are not affected by the global phantom power).

Control Locations:

Sound booth located at rear center of the house above the Upper Terrace seating. 75' line of sight distance to proscenium line. Booth windows are 4' h x 9' w with a 4' h x 8' w opening centered over the console. Booth dimensions are 10' w x 10' d.

Hearing Assist System:

Listen Technologies FM System—72 MHz, listening devices can be obtained from House Management/Ticket Office and will require a photo ID as deposit.

Monitor / Paging System:

Monitor:

Dressing Room assignable to any of the Eisemann Center's 8 client assigned dressing rooms/ 2 green rooms/ or Performer's Assembly Room. Fed from a mixed signal of L+R off of the FOH console and 1 room microphone hanging at center of house. All rooms have volume control in the room. Rooms are assigned by the Eisemann Administration Office and not all rooms are available to a single client.

Paging:

Push-to-talk BSS jellyfish microphone located DSR at the stage manager console. Assignable page to any of the Eisemann Center's client assigned dressing rooms/ green rooms or Performer's Assembly Room. Constant set volume on the page to the room that will override the program volume in the room (page not affected by the in-room volume control)

Production Communications:

10 locations, 4 channel Clear-Com wired headset system.

Telex brand belt packs and Clear-com headsets.

Locations: Light Booth, Sound Booth, Spot 1, Spot 2, DSL, DSR, USL, USR, Flyrail, Center of House Row G

Equipment Inventory:

FOH:

- 1—Crest X8-RT 40 Channel mixing console with: Mono, left, Right main outs, 4 matrix outs, 8 Auxilliary outputs, 8 sub groups, 4 bands of EQ on each channel, sweepabel High-Mid 400-8K, Low-Mid 80-2K.
 - 2—Rane DEQ 60 1/3 Octave Graphic EQ. L&R main outs and Aux 5 & 6.
 - 1—Presonus ACP-88 8 channels of Compression/Limiter/Gate.
 - 1—Ashly Protea 4.24G 1/3 Octiave Graphic EQ. Inline with Aux outputs 1-4.
 - 2—Lexicon MPX-1 Effects Processors on Aux 7 & 8.
 - 2—Pitch controllable professional CD players.
 - 1—CD recorder
 - 1—MD recorder
 - 1 - Analogue cassette deck
 - 10—UHF Sennheiser EW300 series channels of wireless (10 Bodypacks with Provider Series Omni directional lavalier, 2 condenser Handheld)
- All signals routed through QSC BASIS for PA processing and BSS Soundweb for building distribution.

Fixed Speakers:

QSC setero line array system that has 105db average with peaks up to 116db. Two (2) WL118-sw subwoofers are at the top of both J-array configurations and six (6) WL2082-i cabinets are suspended below the subwoofers. The entire system provides even coverage for the entire seating area with no need for delay or fill speakers and is powered by QSC PowerLight3 series power amps.

Portable Speakers:

Monitors are folded back from FOH
6—Tannoy T12 12" with concentric horn
All are powered by QSC CX series power amps

Microphones:

Assortment of AKG C1000S, AKG 535, AKG C547, AKG HM1000, Shure SM57, Shure SM58, Audix D6, Groove Tubes Passive DI, Radial AV2 Pro DI.
An assortment of Atlas round base short, round base tall, tripod, and booms are available.
Check with Eisemann staff for details.

Cable:

Assortment of XLR cable in 25', 50' and 100' lengths.
Assortment of Speakon 12AWG cable in 25', 50' and 100' lengths
Assortment of 8 channel XLR fan tail snakes 25' length
Check with Eisemann Center staff for details

VIDEO

Equipment Inventory:

- 2—Da-lite Fast-Fold 10'6" x 14' Frames with rear screen material
- 2—Christie DS+750 1-chip DLP projector: 7500 lumens and 1.3—1.6 Ultra Short Zoom Lens
- 1—Dell 2400MP 1-chip DLP projector: 2400 lumens, 2.4—2.7 built-in zoom lens
- 3—Da-Lite projector stands: Model 425, 17" x 25" with adjustable legs 32" to 56"
- 2—Da-Lite Floor Model C 9' x 12' front projection screen

*NOTE: Please check with Eisemann staff for availability on all video needs.

The Eisemann Center is pre-wired with an infrastructure that allows routing of various video and audio signals throughout the entire building. More information is available in the Broadcast System Interconnect Packet available upon request.

All connections are home runs to the Carol and Arthur Wilson Broadcast Center where interconnect patches can be made to connect multiple panels throughout the building.

PROPERTIES

Ensemble Support:

Orchestra Shell:

Wenger Custom (Diva Panel on Legacy Base)—8 sections adaptable to client's request.

Platforms:

Twenty-four (24) Wenger Versalite Decks (4' x 8')
Adjustable heights from 8" - 44" and stackable
Two (2) 3' x 2' stair units that attach to 24" platforms
Four (4) handrails and complement of chair rails

Drum Riser:

Two (2) Wenger rolling 4' x 8' risers with locking wheels
Adjustable height from 16" - 44"

Choral Risers:

Six (6) Basic three step configuration risers AND additional fourth step AND railing
Two (2) reverse three step configuration risers AND additional fourth step AND railing

Chairs:

Eighty (80) Wenger Symphony
Ten (10) Wenger Symphony Cellists
Ten (10) Wenger Stools

Stands:

One Hundred (100) Wenger RoughNeck

Stand Lights:

Thirty-five (35) lamps, 40watts

Conductor's Podium:

One (1) large base Wenger Podium and one (1) removable top step and rail

Pianos:

One (1) Steinway© Model D (9') tuned to A440
One (1) Yamaha© C3 (6.5') tuned to A440
One (1) Yamaha© U5 Performance Upright tuned to A440
*NOTE—Check for availability on ALL Pianos
**NOTE—All pianos are maintained and tuned exclusively through Steinway Hall—Dallas

Dance Floor:

Five (5) cuts of Rosco Black/Gray—measurements: 5'3" wide x 40' long x .05" thick

Miscellaneous:

Ballet Barres:

Four (4) portable Barres adjustable from 28" to 42"

Lectern:

One (1) non-adjustable wood veneer lectern with light and clock/timer

Pipe/Drape:

Eight (8) bases with 8' pipes/uprights and six (6) 6' crossbars, 144' of drape in 8' x 6' sections

Note: Properties may be in use in other venues. Please check with Eisemann Staff for availability.