

Rental Rates – Charles W. Eisemann Center

The Eisemann Center has a number of venues and areas available for both public and private rental use. We offer fair and reasonable commercial and nonprofit rates competitive with other similar facilities in the Dallas/Ft. Worth marketplace. Base rental fees are approved by Richardson’s City Council. Services and equipment charges are itemized and charged on an as-needed basis. Some support services (stage labor and security) are billed to the client separately by the companies contracted by the City of Richardson.

Services provided at no charge to our clients include an Event Services Manager, House Manager, ushers, ticket takers, Patron Services Manager and ticket office staffing (for ticketed events), parking and concession services management and staffing.

Listed below are the base rental fees for the primary venues available for use. In addition, there will be other related charges for support services and equipment that will vary depending on the needs of the client and the event being presented. Further information must be made available to the Eisemann Center in order to estimate the overall cost for these support services and equipment. To get a preliminary estimate of these costs, please contact the Eisemann Center directly at 972.744.4600 or click on, fill out and submit the [Rental Inquiry Form](#) located below.

Base Rental Fees

The following rates/fees are representative of client usage during the hours of 7:00am to 12midnight. Events that continue past midnight may be subject to additional charges.

[Margaret and Al Hill Performance Hall](#) -- 1,563 seats

Description	NonProfit		Commercial
	Mon.-Thu.	Fri.-Sun.	Mon.-Sun.
Base Fee/Perf. or Event -- Evening (5pm-11pm)	\$1,500	\$1,650	\$2,650
Base Fee/Perf. or Event -- Daytime (7am-5pm)	\$1,500	\$1,650	\$2,650
Additional Performance/Same Day	\$750	\$825	\$1,325
Rehearsal Hours (3 hr minimum charge)	\$450	\$495	\$825
Additional Hours (Perf. or Rehearsal)	\$150/hr	\$165/hr	\$275/hr
Additional Hours (Production/Technical)	\$75/hr	\$83/hr	\$137/hr
Day Meeting* (3 hr minimum within 7am-3pm)	\$450	NA	\$825*
Day Meeting* (Add'l hours within 7am-3pm)	\$150/hr	NA	\$275/hr*
*Day Meeting rate applicable only to events with very minimal technical needs that occur during the hours of 7am-3pm on a Monday-Thursday.			
Hold Time/Day (7am-5pm w/no activity)	\$75/hr	\$83/hr	\$137/hr
Hold Time/Evening (5pm-11pm w/no activity)	\$150/hr	\$165/hr	\$275/hr
For rentals that involve use of the Hill Performance Hall for one (1) or more consecutive weeks discounted rates are available. Contact the Eisemann Center for further information.			

Bank of America Theatre -- 395 seats (adaptable space)

Description	NonProfit		Commercial
	Mon.-Thu.	Fri.-Sun.	Mon.-Sun.
Base Fee/Perf. or Event -- Evening (5pm-11pm)	\$350	\$385	\$525
Base Fee/Perf. or Event -- Daytime (7am-5pm)	\$350	\$385	\$525
Additional Performance/Same Day	\$175	\$193	\$275
Rehearsal Hours (3 hr minimum charge)	\$150	\$174	\$250
Additional Hours (Perf. or Rehearsal)	\$50/hr	\$58/hr	\$75/hr
Additional Hours (Production/Technical)	\$25/hr	\$39/hr	\$50/hr
Day Meeting* (3 hr minimum within 7am-3pm)	\$150	NA	\$250*
Day Meeting* (Add'l hours within 7am-3pm)	\$50/hr	NA	\$83/hr*
*Day Meeting rate applicable only to events with very minimal technical needs that occur during the hours of 7am-3pm on a Monday-Thursday.			
Hold Time/Day (7am-5pm w/no activity)	\$25/hr	\$39/hr	\$50/hr
Hold Time/Evening (5pm-11pm w/no activity)	\$50/hr	\$58/hr	\$75/hr
For rentals that involve use of the Bank of America Theatre for one (1) or more consecutive weeks discounted rates are available. Contact the Eisemann Center for further information.			

Bank of America Hall -- 3,150 square foot meeting/banquet space

Package rates are available. All we need to know is: what kind of event you're having; desired date; approximate number of guests; and start and end times. We do have a required catering list. (The two exceptions to the list are if you have a cultural/ethnic need our caterers can not meet, or if you are a non-profit and a caterer is totally donating the food. A catering fee is assessed.) Alcohol, if wanted, is provided through the Dallas-Richardson Renaissance Hotel.

Lobby Spaces -- Leftwich Grand Foyer/Green Mezzanine Gallery/TXU Lobby

The Eisemann Center's lobby areas may also be available for rental use. As the lobby areas are a common-use space shared by the three principal venues, there are limitations to availability of use of these spaces. With the exception of commercial photo shoots that often take place during the daytime hours in these areas, other uses will be dependent upon how the principal venues are being used by other clients. Please contact the Eisemann Center for further information.

Rental Information Inquiry

To get additional information on the availability of specific venues on specific dates and an estimate of the total costs associated with a rental, please click on the **[Rental Inquiry Form](#)** link below, complete the information form provided and hit the submit button. Someone from the Eisemann Center's Event Services Department will be in contact with you.

[Rental Inquiry Form](#)